

Shepherd of the Valley Preschool Registration Process 2018-2019

We are happy that you are interested in our preschool!

REGISTRATION is a continuous process once registration begins. Priority for space is determined by the calendar below. These dates are the **FIRST** day we will accept registration for your child(ren). Remember that our preschool fills up quickly and it is wise to enroll as soon as possible.

March 12 Children currently enrolled at Shepherd of the Valley Preschool and siblings
March 16 Shepherd of the Valley Preschool Alumni and Church
March 19 Newly enrolling families

THE FOLLOWING ITEMS ARE REQUIRED IN ORDER FOR YOUR REGISTRATION TO BE COMPLETE-

1. PRESCHOOL REGISTRATION FORM: Completed and signed (on front and back)
2. CURRENT IMMUNIZATION RECORD: We can use the one on file if it is current.
3. REGISTRATION FEE: Payment of \$170.00 (non-refundable, non-transferable).
4. FAMILY AGREEMENT FORM: signed and dated

We cannot process your registration without all of the above

CHILD HEALTH INFORMATION RECORD is included in this packet. This form is to be completed and signed by your child's physician and returned to us no later than Open House in August.

SCHEDULES--In order to optimize learning, social confidence and authentic relationships we encourage as many preschool days as possible. We are no longer offering two day schedules unless there are special circumstances and approved by the directors. Children benefit from the new experiences, discoveries and accomplishments that happen each day. The following schedules are available for all age groups.

Five Days

Four Days – any four days, if available

Three Days any three days, if available, **EXCEPT** Tuesday, Wednesday, Thursday

9:00 am to 1:00 pm every day,

9:00 am to 1:00 pm Tuesday and Thursday with Extended Day until 3:00. (Families using extended days are given priority for Tuesday and Thursday)

8:30 to 9:00 extended care available every morning

Please give serious thought to your selection of days now. It may be difficult or impossible to change days later. Tuition is charged for 30 days beginning on the first of the following month after notice of withdrawal of one or more days. We do not prorate accounts.

SHEPHERD OF THE VALLEY PRESCHOOL TUITION FEES 2018-2019
(Monthly Payment Due on the 1st of the month)

PRESCHOOL	(9:00 a.m. – 1:00 p.m.)	
3 days per week		\$ 345.00
4 days per week		\$ 460.00
5 days per week		\$ 575.00

EXTENDED CARE MONTHLY		
(1:00 - 3:00 p.m., Tuesdays and Thursdays)		
1 day per week		\$ 40.00
2 days per week		\$ 80.00

EXTENDED CARE HOURLY		\$ 8.00 / hour
(Including 8:30 - 9:00 a.m., Monday - Friday)		

REGISTRATION FEE: \$ 170.00 (non-refundable, non-transferable)
(Includes T-shirt)

FINANCIAL ASSISTANCE --We believe that all children deserve and benefit from a diverse, quality preschool experience. Please contact the preschool directors for information and financial aid packet. All requests are confidential. Shepherd of the Valley Scholarship Committee is responsible for all decisions regarding financial assistance. Full registration is required.

MAY 1st PREPAID TUITION DUE— One ninth (one month) of the 2018-2019 tuition is due. It is applied to May 2019 and is non-refundable without a 30-day notice of withdrawal.

Kids Love to Dance is offered on Tuesday from 1:00 to 1:45 and requires an additional cost. Information is available at preschool. Registration can be done at our Open House in August

PASS THE WORD--Every year about half of our wonderful preschool children leave us as they graduate to kindergarten. We would appreciate you passing the word about our great preschool to your friends with great kids. Word of mouth is the best advertising there is and the only form of advertising we use. Thanks.